

Minutes of the Vestry Meeting
Emmanuel Episcopal Church
June 23, 2010

Present: Anne Brightwell, Butch Bush, Joe Clements, Curt Collier, Dee Forester, Chuck Galis, Matthew Hicks, Sean Hogan, Vince Howard, Matt Humphrey, Sandy Jarrett, Marty Kemp, Nancy McDuff, Mary Moore, Lisa Yarn, Father Robert Salamone, Father Edwin Beckham

The meeting was called to order by Father Robert at 7:00 pm.

Joe Clements gave the devotion based on passages from Descartes' Bones dealing with the conflict between faith and reason. Christ lived in the moment undistracted by the future. How does the Vestry lead the parish in this way?

Fr. Robert introduced visitors Hank Houser (Houser-Walker Architects), members of the Planning Committee, and capital campaign coordinator Fred Stoltz.

Financial Review

Nancy pointed out that the budget was based on pledges and is showing a deficit of \$39482. The Vestry could use the surplus from the previous year to balance. The Finance Committee recommends a revision of the revenue side of the budget. The staff has been frugal with operating expenses.

The cost of the van was covered by the MEMC budget for use in outreach. There will be some expenses for operating costs (gas, service, insurance) and those will be covered as a transfer from below the line (a non-budget item that has its own source of revenue).

Presentation of "Planning for our Future"

Hank Houser began his presentation by stating that the Planning Committee had strong ideas about parish needs. Their mission statement guided the process of the architectural planning. The Master Plan is divided into five phases. Confirming the needs has been covered by the first two phases. Hank presented elevation drawings, floor plans, and computer renderings and will submit these for official cost estimates if approved by the Vestry. Fr. Robert added that the amount of work done to this point has been incredible and he is truly grateful to Hank and his associates, the Planning Committee, Katrina Evans, and the Vestry.

Fred Stoltz reported that we will know by the end of December what the congregation will commit to the capital campaign. If more is needed, options will be considered at that point. Once the architects are released to develop the details it will take about 8 months until a bid is presented; then 14-16 months until occupancy.

Junior Warden's Report

Dee reported that Julian Miller had left his furniture to Emmanuel. Some has been sold, some put in the Emmanuel vault, some given to the Karen families, and some saved for the fall fundraiser.

Senior Warden's Report

- Butch thanked Fred Stoltz for coming to meet about the campaign.
- He reported that the committee is in the process of revising the information and materials used for planned giving (Cornerstone Society).
- The income side of annual giving is fundamental so that must be addressed. All the fat possible has already been cut from expenses.
- For Vestry Forums, Butch would like all Vestry members to take charge of a forum and lead the discussion on their program area. He urged all Vestry to attend and support each other and encourage others to attend by specifically inviting them to come.

Rector's Report

- Some children know the codes to entrances so all ministry codes have been changed. This problem needs to be solved.
- The A/C is inadequate in the sanctuary. Fr. Robert has asked for an estimate on ceiling fans. The installation of 4 52-in. fans, 2 outlets, and 2 wall-mount oscillating fans would cost \$1250.
- As our annual diocesan pledge (10% of the average of the past 3 years' operating revenue), Emmanuel has given 11% (the extra 1% made up from the MEMC). The Vestry will vote at the July 28 meeting on whether to give more than 10%. Lisa and Anne commented that this increases Emmanuel's giving to outreach. Joe said the 1% comes from the Endowment Funds and this is the spirit of those funds.

Information / Discussion Items

Butch asked for the Vestry's thoughts on how to increase giving so that Emmanuel can fund its programs. The potential of the parish is higher than the amount of giving. The Vestry as the leadership of the parish needs to determine the solution.

Fr. Robert stated that the budget presented for 2010 was realistic about the needs and what income could be expected. Programs drive ministry. The church works hard to keep the operating expenses below what is budgeted, but Emmanuel needs to be a good steward to maintain the facilities.

Marty presented the question of whether the Vestry would continue to have a cooking team for Wednesday Night Suppers in 2010-11. The Vestry committed to continue.

Action Items

Motion: Anne moved to accept the Finance Committee's recommendation that the Vestry modify the revenue projection for 2010 so that the bottom line has a deficit of \$39,482.00.

The motion was passed.

Motion: Vince moved to approve the plans presented by the architect at this meeting to allow Houser-Walker to go to the estimator and to a professional to develop photo-realistic drawings for Capital Campaign literature.

The motion was seconded by Dee.

Naomi Norman, Planning Committee Chair, stated that July 8 would be the last meeting between the architect and the Planning Committee. The documents must have been sent before this time to obtain the estimate by July 8. She would like to go to an adult formation class to explain the planning document (what it means and does not mean), the needs, and how funds will come into play to meet the needs.

The motion was passed.

Good of the Order

Mary will participate in a three-day walk for Breast Cancer on July 23. She thanked everyone for their prayers and their contributions.

The Vestry gave thanks for the successful Vacation Bible School and the number of adults and young people who were volunteers.

Anne thanked Matthew for his inspiring comments in his sermon on Refugee Sunday.

Lisa reminded the Vestry that they will serve as a team one Saturday for the Habitat house.

Father Robert concluded the meeting with the reminder that when you give of yourself to others, you express the image of God within you.

The meeting was adjourned at 9:37 pm.

Respectfully submitted by Lee L. Albright, Clerk of the Vestry

Approved by: Anne Brightwell, Butch Bush, Joe Clements, Curt Collier, Dee Forester, Chuck Galis, Matthew Hicks, Sean Hogan, Vince Howard, Matt Humphrey, Sandy Jarrett, Marty Kemp, Nancy McDuff, Mary Moore, Lisa Yarn