

Minutes of the Vestry Meeting  
Emmanuel Episcopal Church  
Lake Logan, N.C. Vestry Retreat  
February 21, 2010

Present: Anne Brightwell, Butch Bush, Curt Collier, Dee Forester, Chuck Galis, Matthew Hicks, Sean Hogan, Vince Howard, Matt Humphrey, Sandy Jarrett, Nancy McDuff, Mary Moore, Lisa Yarn, Father Robert Salamone, Father Edwin Beckham.

Absent: Joe Clements, Marty Kemp.

The meeting was called to order by Father Robert at 9:00 a.m.

Anne Brightwell gave the devotion.

The Vestry voted for Junior Warden. The new Junior Warden is Dee Forester.

Father Robert assigned the following Commissions:

Butch Bush-Sr. Warden  
Anne Brightwell-Pastoral Care  
Joe Clements-Missions/Stewardship  
Curt Collier-Faith Formation  
Dee Forester-Jr. Warden/Communications  
Chuck Galis-Parish Life  
Matt Humphrey-Parish Life  
Matthew Hicks-Discernment  
Sean Hogan-Resources  
Vince Howard-Extended Ministries  
Sandy Jarrett-Worship/Liturgy  
Marty Kemp-Stewardship  
Nancy McDuff-Finance  
Mary Moore-Worship/Liturgy  
Lisa Yarn-Extended Ministries

#### Finance

Nancy presented the 2010 budget and the final (close of year) Income and Expense statement for Emmanuel (December 2009).

Father Robert asked the Vestry to contact parishioners who pledged in 2009 but have not yet pledged for 2010. Vestry members will let Dee know the outcome of their personal contacts so that she can let the Finance Committee and Karen Holland know the outcome so that they can finalize budget figures.

#### Sr. Warden Report

Butch thanked the Vestry for coming to the retreat and being together at beautiful Lake Logan. He praised Naomi Norman for her service as Sr. Warden for the past two years and all of her accomplishments on behalf of Emmanuel.

Butch thanked Father Robert, Father Edwin and Matthew for leading us in prayer and sharing their knowledge and wisdom with us.

The Vestry is ready to move forward with the capital campaign and the Vestry will serve as the light of the Parish.

#### Action Items

The Ad Hoc Planning Committee chaired by Naomi Norman recommends to the Vestry the hiring of E and E Architecture as owner reps for future projects involving Emmanuel's expansion and renovation at a fee of \$55,200.00. This fee will be paid out over a 2 to 3 year period and will be a cost of the capital campaign.

#### Discussion

The church wants to make sure that E and E is fully compensated. Chuck suggested that legal representation be put into place prior to the project beginning.

Nancy pointed out that money will need to be budgeted for E and E's fee.

Father Robert called the question.

The recommendation passed unanimously.

The Ad Hoc Planning Committee recommends to the Vestry to accept the bid from Milton Garland Construction to do the structural work (already identified) involving the Potter's House property through the office and sanctuary. The cost of the work is \$42,147.00.

Father Robert called the question.

The Vestry accepted this recommendation unanimously.

Father Robert placed before the Vestry Nancy McDuff and Gene Weeks to serve a 3 year term each on the Endowment Board.

There was no discussion. Nancy abstained from voting. This recommendation was passed.

#### MEMC 4<sup>TH</sup> Quarter Recommendations 2009

Vince presented grant request(s) for approval totaling \$ 54,750.00.

Nancy moved to approve, Curt seconded and the requests were approved unanimously.

It was resolved that the Vestry commend to MEMC to develop ministry for refugee families.

Sean seconded. Father Robert called for the question. Unanimous. There was discussion regarding developing ministry for Hispanic families, but much groundwork will need to be laid prior to this ministry being undertaken.

Lisa moved to spend \$1000.00 (money to come from the music line not yet identified) to modify choir stalls to accommodate seating for the choir. Matt seconded. Unanimous.

Nancy made a motion to approve the 2010 budget as presented. Chuck seconded. Unanimous.

Butch read a proposed addition to the bylaws under Section 6 Business. The addition addresses conflict of interest. After discussion it was determined that Butch would e-mail the Vestry with

a newly worded addition addressing conflict of interest and the Vestry will then e-mail comments (reply all.) This was not a first reading of a bylaw change.

Father Robert thanked the Vestry for their work and adjourned the meeting at 11:35 a.m.

Respectfully submitted,  
Delia Forester for the Clerk

Approved by: Anne Brightwell, Butch Bush, Curt Collier, Dee Forester, Chuck Galis, Matthew Hicks, Sean Hogan, Vince Howard, Matt Humphrey, Sandy Jarrett, Nancy McDuff, Mary Moore, Lisa Yarn