



EMMANUEL CHURCH

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CHRISTIAN FORMATION FOR ADULTS

Sunday Morning Offerings – Spring 2003

Rector's Forum: The strong program year continued into the spring completing a study on *The 10 Commandments*, led by Fr. Courtney, *Expecting to Hear From God*, led by Bob Precoda, an exploration of *Faiths & Traditions*, led by Matthew Hicks, two weeks of *Outreach Forums*, sponsored by the Outreach Committee, and an *Inquirers' Class*, led by Fr. Courtney.

Parlor Class: In the Spring the Natural Spirituality group finished up a sixteen week course on, you guessed it, Natural Spirituality. A book study using Spong's book *A New Christianity for a New World*, led by Lane Norton, Lisa Yarn and Bob Bretscher. The year ended with *Politics & Progeny: The Origins of the Anglican Church*, led by Laura Cofer.

Sunday Morning Offerings – Fall 2003

Adult Forum: The Adult Forum continues to be a popular place for adults on Sunday morning. Fall topics have included a presentation by the J2A youth on their summer pilgrimage, a teaser on Natural Spirituality led by Joyce Hudson, A course on the Creed by Fr. Courtney, and a class exploring Advent Spirituality led by Sara Baker.

Parlor Class: The Fall program year began with *Many Things in Parable*, led by Mo. Mandy+. Agnes Parker followed with *Natural Spirituality*, using the book *Natural Spirituality: Recovering the Wisdom Tradition in Christianity*. Then the Listening for God crew began Volume 4, led by Anne Brightwell, Janice Rusk and Mike Hendrick.

Men of Emmanuel (MOE): The Men's Bible Study met in the large room of 450 Prince, studying Matthew. Led by Jay Staines and Clay Gilbert.

Ladies in Fellowship at Emmanuel (LIFE): The Ladies' Bible Study met in the combined meeting space of 450 Prince, studying the Birth Narratives. Led by Debra Lassiter and Nancy Woodruff.

Mid-week Offerings

The Monday Morning Bible Study continued this year, meeting from 11 to 12:30 on Monday morning at 540 Prince to reflect on the scripture readings for the following

Sunday. It is a relaxed time of shared learning, reflection, prayer and fellowship. Led by Mo. Mandy and others.

Natural Spirituality: The Dream Group continues to meet on Sunday mornings after services and on Tuesday mornings. This community, open to all who have completed the Natural Spirituality course, deepens awareness of God's activity in one's life through the sharing and examination of dreams. Leaders include Agnes Parker, Joyce Hudson, and Heidi Simmonds.

Spiritual Autobiography: This group meets on Tuesday evenings to explore how God shapes and molds us in the midst of the events of our lives. Led by America Abbott.

Special Events

Parish Weekend: A new offering this spring, Gary and Bonnie Graham led an on-site Parish Weekend for all ages during which we explored our Developmental Assets. Among the highlights were acting, poetry, singing, praying, dancing and a joyous celebration of the Eucharist.

Fellowship: Dude, What's for Dinner? This is a Foyers-style dinner group for adults in their twenties and early thirties. In Fall of 2003 thirty two folks participated in four groups, meeting monthly for fun and fellowship over meals. The groups were organized and convened by Mo. Mandy and Sarah Chastain.

Quiet Day: On Saturday November 16, the Emmanuel community and others from the larger community participated in our second Quiet Day. Mo. Mandy and the Rev. Porter Taylor of St. Gregory's led a group of 40 in exploring the day's theme **Forgiveness: Still a More Excellent Way** using scripture, meditation, prayer, and a closing Eucharist.

We have had a good year with three new offerings. Many thanks go to the members of the Adult Formation Committee for their hard work: Sara Baker, Anne Brightwell, Gary Davis, Matthew Hicks, Mary Anne O'Neal-Ingle, Janice Rusk and Andy Simmonds.

Respectfully submitted,
Mo. Mandy Brady+



CHRISTIAN EDUCATION FOR CHILDREN AND YOUTH

Children's Christian Education

At the 9:00am service:

The nursery is open for children, from infants to age 2 years, 11 months. Five professionals who love working with young children run our nursery.

Children's Chapel: 3-5 year olds can attend Children's Chapel during the service. It is located in the Christian Connection, an open space with bright colors and paintings. The children's service includes songs, prayers and a story. They take up an offering, which goes to help children in Haiti. A child presents this offering at the 9am service with the adult ushers.

Children's Liturgy: 1st graders through 4th graders are welcome in Children's Liturgy, which is held in the parlor. In Liturgy, they read "The Sunday Paper Junior" which is a cartoon-style, lectionary based newspaper that highlights the message in the Gospel. It encourages thought and discussion. Two children present the bread and wine offering at the 9am service with the adult ushers. Children from Liturgy and Chapel join their parents in church at the Peace.

Christian Education Hour:

The nursery is open for infants through age 2 years, 11 months.

This year's curriculum for the 3-4 year olds is again Group's Hands On Bible Curriculum. This is an interactive curriculum that is based on the idea that children learn 10% by listening and 90% by doing. Children are treated to a weekly puppet show with Whiskers the mouse, simple crafts and a Bible Story. Weekly lessons build on each other, so that children have several weeks to absorb the material.

The Kindergarten through the 5th grade are again using Seasons of the Spirit. This lectionary-based curriculum uses a wide variety of resources, and is created to help children understand both Bible stories and the traditions of the church.

The Emmanuel youth group is in its 3rd year of the Journey to Adulthood program, and this fall each segment "moved up" to the next segment. New sets of leaders will accompany each group during the following two years. We have three groups using this program. They are the Rite-13 group (6th-7th grade), the J2A group (8th-9th grade), and the YAC (Young Adults in Church) group (10th-12th grade). Groups meet both in the morning during the Christian Education hour and in the evening during the EYC time. Each group has a set of leaders that have made a two-year commitment to work with the youth. With this program, youth are confirmed at the end of their 9th or 10th grade year, after 4 years of spiritual formation.

We have a fantastic group of Children's Christian Education teachers this year. Many are new to teaching Sunday School, while others are returning teachers. All of them are doing a great job of teaching. Children and youth are engaged and look joyful! Our young people are being given a wide pool of resources to learn from as they grow in their faith and spirituality.

Other offerings for Children's Christian Education:

Children's Sermons: Every 2nd Sunday of the month at the 9am service, in the place of the traditional sermon, the preacher of the day presents a children's sermon. The preacher sits on the steps and invites children to come forward and hear the good news.

Children's Eucharist: In months that have 5 Sundays, on one Sunday, we have a children's Eucharist. The service is for families with children in Children's Chapel and Children's Liturgy. It meets in the Children's Chapel and includes a homily and Eucharist.

Children's Bulletins: At the entrances to the church are crayon packs with a coloring page. The coloring page is lectionary based. The Church volunteers maintain these packets.

Vacation Bible School: The theme this year was SCUBA (Super Cool Undersea Bible Adventure). We had a great VBS with Laura Cofer & Sherry Turnipseed serving as co-directors with Kat Ballard. Sherry has volunteered to run the program again next summer, so look forward to yet another great time!

Christmas Pageant: Planning for the annual Christmas pageant is underway! Emmanuel children and youth tell the Christmas story. Traditionally, it is one of the highlights of the year and includes the entire congregation singing Christmas hymns throughout the pageant.

Operation Christmas Child: Cathy Cofer, Sherry Turnipseed, and Kat Ballard are overseeing Operation Christmas Child, an outreach ministry to children around the world. Church members and Sunday School classes gather shoeboxes and fill them with toys, school supplies and hygiene items. They are then sent to children who need them in many parts of the world. Children participating in this project are directly involved in the ministry and begin to understand the importance of outreach.

Episcopal Youth Community (EYC): The EYC continues to be an important outreach in the spiritual formation of our youth. EYC is split into 3 distinct, age appropriate groups. The groups are:

1. Rite-13, 6th & 7th grades, led by Gillian Ball, Philip Cofer, & Deborah Gimson. (5th graders are invited to join this group once a month in order to get a taste of the EYC experience; this group is led by Alan Hendrick & Will Morrow.)
2. J2A, 8th & 9th grades, led by Matt Humphrey, Jess Lawrence, & Katie Murphy.
3. YAC, 10th-12th grades, led by Laura Cofer, Katherine McKinney & Terri Tillman. This is the first year of YAC's existence, and its focus is the young adults taking on adult roles within the church.

Additional leadership includes: Father Courtney and Mother Mandy, who both help in planning and are often present for special functions, such as retreats. Vince Howard is a resource person and assists as needed. Kat Ballard is present weekly and rotates between the groups. While the groups come together to eat, programming is separate and age appropriate.

Parents of Youth: The Parents of Youth group (POY) is a support group for parents of pre-teens and teenagers. The group uses a book study format with Understanding Your Teenager, by Wayne Rice & David Veerman. The group meets monthly and is led by a rotation of facilitators. POY covers topics and issues facing youth and parents.

Both Emmanuel's Children's Christian Education and EYC continue to grow and change. They are wonderful ministries for children and youth, led by fun, spirit-filled, creative, talented people.

Respectfully submitted,
Kat Ballard
Director of Christian Formation with Children and Youth



NATURAL SPIRITUALITY PROGRAM

Begun in 1991, this program provides parishioners with an effective context for spiritual inner work, with a focus on dream work. Following St. Paul, the natural spirituality framework recognizes Christ as the healing, guiding, and teaching Spirit that resides at the heart of unfolding life, both within us as individuals and in the physical world around us.

The Natural Spirituality Program has two parts: an introductory Study Group and an ongoing Journey Group. The Study Group is offered once a year in the fall at the adult Christian Education hour. This class presents the basic spiritual tools of Jungian psychology. The second part of the program, the Journey Group, is made up of those graduates of the Study Group who wish to put theory into practice in company with others. There are currently two Journey Groups. (Tuesday morning and Sunday after church.) The journey groups meet all year, and there are about 250 who have taken the seminars at Emmanuel in the last dozen years.

In late February of this year, Natural Spirituality held a weekend conference at Mikell Camp and Conference Center in Toccoa, Georgia. Seventy from nine states attended the gathering. Then, in the spring, a leader, Joyce Hudson, was one of the keynote speakers at the Haden Institute's conference, *Dreams, God's Forgotten Language*, at Kanuga in North Carolina; and another natural spirituality leader facilitated a Daughters of the King quiet day at Holy Trinity in Decatur later in the summer.

In addition, the third and fourth editions of *The Rose* were published this year. *The Rose* is a newsletter to connect those around the country and overseas who want to understand their dreams and meaningful life events as sources of healing and guidance on their individual journeys with God. For the latest edition, 2500 copies were published and distributed free for around \$2500 -- entirely subsidized by donations. Primarily, the poetry and articles in *The Rose* are written by its readers.

Natural Spirituality leaders also tend the Altar of Thanksgiving in the Founders Chapel, which is used by children as well as by adults.



SPIRITUAL AUTOBIOGRAPHY

The spiritual autobiography group meets the 2nd and 4th Tuesday of each month from 5:30 to 7:00 pm in the Meeting House on Prince Avenue. During these sessions, we come to know one another well, and for that reason we agree that the stories we share must remain confidential. This discipline has become an ongoing experience for those of us who continue to enrich our spiritual lives through writing and sharing our stories with one another. Currently, the group is being coordinated by America Abbott.

New participants will follow an outline set down by Dan Wakefield in his book *The Story of Your Life*. Harold Kushner, author of *When Bad Things Happen to Good People*, said that Wakefield's book "introduces us to a wonderful technique for making religion relevant." Isn't that what we all strive for if we are serious about our commitment to God? Writing about our own personal relationship with God has been a truly rewarding experience for those of us who participate. We invite anyone who is interested to contact America Abbott at 353-3508. We are ecumenical and welcome both men and women.

America Abbott



ALTAR GUILD

New this year – we have men on the Altar Guild! We are so delighted to say that we have expanded our membership and now have two men serving on the guild. We are still looking for a few good gentlemen and ladies to help with our work.

The Altar Guild is made up of 55 very dedicated and talented members of Emmanuel Church. They go about their tasks quietly and efficiently serving all the altar needs of the church – from weekday services, to weddings, to funerals and everything in between. This year we have had some very wonderful members step forward and go way beyond in their service. Many of the Altar Guild members are serving on a monthly basis instead of a yearly basis and we even have one member serving weekly. Thank you to all of you that are helping to meet the needs of our church.

Subcommittees of the Altar Guild include the Flower Committee and the Wedding Committee. The Flower Committee has twenty-four faithful and talented members that work monthly shifts and is chaired by Jenny Broadnax.

Flowers for regular services are funded by memorial donations as well as several bequests. There is a flower calendar just outside of the parish office for parishioners to sign if they wish to place flowers in the church. The calendar for each new year is put up in January and you are welcome to sign up at any time.

The Wedding Committee is chaired by Joann Yates. This committee handles all the weddings that occur at Emmanuel. Joanne and her committee are very dedicated to serving the needs of both Emmanuel and the brides. Wedding flowers are provided by the bride and groom, but are always arranged by the Flower Committee.

If you would like to join the Altar Guild, Flower Guild or Wedding Guild, please contact Debra Lassiter, Post Office Box 6073, Athens, Georgia 30604 or by calling 706-769-5698. New members are always welcome.

Debra Lassiter
Altar Guild Chairman



BAPTISMAL BANNER COMMITTEE

The Baptismal Banner Committee creates the banners given to each newly baptized person at Emmanuel. Our first banners were presented at the baptisms on December 27, 1998.

Members of our committee: Betty Cofer, Ann Bretscher, Grace Hunnicutt, Jean Hunnicutt, Patti Jones, Cindy McAlister, Nancy Woodruff, Gene Weeks, and JoAnn Yates.

Our committee meets the first Thursday of each month. We cut, sew, and glue in order to assemble banners that are presented to those being baptized. We presented 15 banners from January through October.

We hope the banner will be hung in the home of the newly baptized person and remind them and their family of when they were sealed by the Holy Spirit in Baptism and marked as Christ's own forever. We are self supporting and our time is on a volunteer basis.



MUSIC

The music program of Emmanuel offers a graded choir program for ages four through adults. We currently have five choirs: Family, Parish, Treble, Junior, and Children. The choirs provide music for the 9:00 and 11:15 services and combine for Easter, Christmas, and other special services. Each choir holds a weekly rehearsal. Anyone who likes to sing is welcome. No audition is required.

A number of choir members were able to participate in the Diocesan Choral Festival in March. We look forward to singing in the next Diocesan Choral Festival.

Deborah Henson



USHERS

Close to one hundred Emmanuelites now serve as ushers. To each of them is offered our gratitude and appreciation. At each Sunday service and at special services throughout the year, ushers act as Emmanuel's "unofficial" greeters. They see that all have service bulletins, help with the collection of offering and getting it to the bank, provide assistance during communion, and secure the church after a service. They also stand ready to offer special needs assistance during the services, be it directions to the various parts of our church facilities or information about church programs. Ushers also provide our visitors with a warm welcome and an invitation to return. Ushers come together a couple of times a year for fellowship, usually once in the fall and again in the spring. Anyone desiring to serve as an usher need only call the church office. A follow up call will be made to answer questions. New ushers will become part of a team and then included in the next scheduling rotation. Scheduling typically occurs three times a year for the periods-September through December, January through May and June through August. Teams generally consist of 4-5 individuals.

All are cordially invited and welcome to serve. Please call the church office at 543-1294 or Chuck Galis at 546-7800 with questions.



WEDDING COMMITTEE

The members of the Wedding Committee meet with the bride to plan details of the wedding ceremony/sacrament. We assist the priest in directing the rehearsal, and we assist with the mechanics of the wedding on the day of the ceremony.

Committee Members are Patti Curtis, Jean Hunnicutt, Jane Kidd, Ann Joye McLeod, Gene Weeks and JoAnn Yates.

In the year 2003 our committee will have assisted our priests with seven services of the Celebration and Blessing of a Marriage. Our job description is to meet with each bride several times to make certain there will be an organized, and relaxed rehearsal. We communicate with the Flower and Altar Guilds and with Leslie De Haseth when acolytes are needed. Arriving about one hour before the ceremony, the director ensures that the wedding goes smoothly before and during the ceremony.

This is our volunteer commitment to assist our priests and our parish in making weddings at Emmanuel an important and meaningful sacrament.



PARISH LIFE MINISTRY

Parish Life is one of seven commissions of Emmanuel Episcopal Church. Ministries of Parish Life include the Brotherhood of St. Andrew, Foyers, Holy Cookers, Super'Lites, Office Volunteers, Receptions, Sunday Refreshments and Vestry Nominating.

Both Cathy Cofer and Frances Doherty planned and coordinated several receptions and parish events including the 2003 Annual Parish Meeting, the spring Rite 13 dinner, the Sunday School Teacher Reception, and Reception honoring our Bishop and the 100th anniversary of the consecration of Emmanuel Church.

Betty Cofer coordinated the dedicated efforts of the Holy Cookers who prepare the Wednesday night suppers. Sherry Gaby organized volunteers to serve lemonade on the terrace following each 10:00 Sunday service during the summer months. For the remainder of the year, Betty and Hal Cofer made sure that coffee and donuts were provided each Sunday prior to Sunday School. The active Foyer groups were organized by Cathy and Phil Cofer.

Also as a ministry of Parish Life, the Ushers held their annual barbeque; graduating seniors and their parents were honored with a dinner and presented with a Bible; Jerry Pope and Agnes Parker coordinated the All Saints Luncheon; and the Brotherhood of St. Andrews hosted a breakfast in appreciation of the service of the acolytes.

Finally, the Nominating Committee was chaired by retiring Vestry member, Carol Winthrop. With the assistance of her committee, a slate of Vestry nominees will be presented to the parish at the 2003 Annual Parish Meeting.

The activities noted in this report are just a few of the many Parish Life activities that have taken place during 2003 at Emmanuel Episcopal Church. While some people have been mentioned in this report, they represent the many parishioners of Emmanuel who have made meaningful contributions of time, talent, and love throughout our church community! These Parish Life ministers clearly exemplify our mission, "Emmanuel Episcopal Church strives to honor God by nurturing the spirit and ministering to God's people wherever they may be."

Respectfully, submitted,

Debra Harden



THE BROTHERHOOD OF ST. ANDREW

The Brotherhood of St. Andrew is an international ministry of men within the Anglican Communion. The Brotherhood was formed to reach out and minister to men following the example of Andrew in bringing his brother Peter to meet Jesus when he learned He was the Christ. The purposes of the Brotherhood are to draw men and boys nearer to God and to serve the church to the best of our abilities, and to study the Bible and other proper books on Christianity in order to deepen our knowledge of our relationship to God and our fellow man. The Brotherhood is a study and service organization.



FOYERS

The French word “foyer” means a hearth or fireside, suggesting a small group, relaxed and open to one another. Groups of eight to ten people are formed, and each Foyer meets in the homes of members once a month for a simple meal and relaxed conversation. New friends are made of those who may have been just names or faces in the congregation. The Foyers are regrouped twice a year, in September and January.



HOLY COOKERS

Approximately forty great Episcopalians prepare the Wednesday evening family dinners. This is no small task for these dedicated volunteers. After they have established a menu and analyzed the cost to keep the price affordable for all our parishioners, the hard work begins. Purchasing, loading, unloading, chopping, mixing, cooking, heating, chilling, lifting and even more comprise the dinner preparation chores. Always, there is a great deal of conversation and camaraderie, which makes it a pretty pleasant time for all.

The teams are developing some marvelous skills and are willing and cooperative in getting the dinner prepared. Our parish owes this selfless group a special amount of gratitude. They are truly remarkable! We welcome all volunteers with open arms.



SUPER'LITES

The Super'lites enjoyed some activity this year; but are still trying to get back on track with more scheduled events.



PASTORAL CARE

One of Emmanuel's strengths is the way the community rallies when a member of our church family is in a time of transition, distress or illness. In a parish the size of Emmanuel, there is much that needs to be done, as well as many willing and capable hands to share in the work. There are several ministries in the parish which assist the clergy in meeting the needs of the members of the Emmanuel family. These ministries include Agape Meals (Linda Dodson), Card Ministry (Office Volunteers), Daughters of the King (Kay Hoyt & Anne Brightwell), Guild of the Christ Child (Cindy McAlister), Newcomers, Stephen Ministry (Pat Hall & Pat Oliffe), and Tracts (Janet Williamson).

Many thanks to the leaders and members of these ministries for being willing to serve as partners with the clergy of this parish, as we seek to bring God's presence to those who are ill, homebound, or in need, and for their hard work and dedication which make this partnership a reality.

Cindy McAlister



GUILD OF THE CHRIST CHILD

The Guild of the Christ Child is a ministry that supports families from pregnancy through birth and baptism. Guild members are available to help in many ways, including prayer lists, notification of births, delivering meals, and supplying information on choosing godparents and baptism. This is a joyful time for these families, as well as a time of celebration for our church family, as we welcome these newest members into our family in Christ at Emmanuel. If you are interested in becoming a member of GOCC, or if you know of anyone in our parish who is pregnant, please call Cindy McAlister.



DAUGHTERS OF THE KING

Our Motto is:

“I am but one, but I am one.
I cannot do everything, but I can do something.
What I can do, I ought to do.
Lord, what would you have me do?”

Founded in 1885 as an outgrowth of a women's bible study class, The Order of the Daughters of the King is focused on "prayer, service and the spread of Christ's kingdom, especially among women and girls." There are approximately 30,000 members in the US, more in Province IV (the Southeast) than any other. About 6 to 8 new chapters are instituted each year in this diocese. There are more than 2,000 Daughters in Uganda, and chapters in Brazil, Cuba, Guatemala and Haiti.

Nationally the Order meets triennially before General Convention to pray for the Church and the convention's decisions. The Provincial assembly meets every October at Kanuga with a briefer meeting in June.

The Atlanta Diocesan Assembly has been the largest in the country. Each year it sponsors a general meeting in February, a retreat at Camp Mikell in April, and several quiet days around the diocese. Daughters individually endeavor to live their lives from a stance of prayer and praise, strengthened by their community. The sponsored events are designed to help us grow spiritually as we journey, and are always open to everyone.

Kay Hoyt



STEPHEN MINISTRY

The Stephen Ministry program at Emmanuel provides confidential pastoral care on a one-to-one basis for people going through difficult transitional times in their lives. Our care receivers are often members of Emmanuel, but we frequently serve people who are outside our church community. Referrals for care come from many sources: members of Emmanuel, clergy, friends, community professionals and Stephen Ministers themselves. Stephen Ministry services are offered at no charge.

We currently have 16 active Stephen Ministers. They give a minimum of two years service, meeting twice per month for peer supervision and continuing education. When assigned a care receiver, they meet weekly with that person. The Stephen leaders, Pat Hall and Pat Oliffe, are responsible for placing referrals, on-going group supervision, continuing education opportunities, training new Stephen Ministers and maintaining a close relationship with our clergy regarding the ministry. Mother Mandy is currently serving as pastor and advisor for the Stephen Ministers and is a great source of support for both leaders and members.

Continuing education is an important component of our ministry. The main thrust of this year has been care and concerns of the elderly. We are currently considering expanding our ministry to include visits to some of Emmanuel's shut-ins and those in nursing homes. Educational programs have been opened to interested members of the congregation and community and are publicized in newsletters.

Stephen Ministers participate in pastoral care in other ways as needed. Many members of our Stephen Ministry group have been assisting the clergy by doing hospital visits each Saturday and on some holidays. Our volunteers for this ministry receive specific training regarding such visits. Each Saturday the local hospitals are checked for Episcopalian patients. Each person is visited, and the Stephen Minister then reports to the clergy. Any special needs or concerns shared by the patients are relayed, and access

to the clergy member on call is available if an immediate need is recognized. Stephen Ministers also maintain the tract rack in the alcove near the church office providing Care Notes that address a variety of topics such as stress, life changes, grief and illness.



Emmanuel Episcopal Church strives to honor God by nurturing the spirit and ministering to God's people wherever they may be.

The Extended Ministries Commission is intended to bring forth new ideas and help promote, coordinate and support the efforts of our parish in service to others. Our mission statement urges us to minister to God's people wherever they may be.

During the past year, we provided personal and financial assistance to individual people, groups, and causes here in Athens and throughout the world. Our parish accomplished much during this past year though the work of many dedicated individuals and groups.

Opening our facilities to others is one of the most visible elements of our extended ministry. The Cobb House, the Outreach Building and the Music Building each provided a safe and affordable location for groups that serve a wide variety of needs. The Pope Street Association continued to use the Cobb House at no cost to administer the majority of the local recovery programs for people with alcohol problems. The Potter's House and Community Connection continued to use parts of the Outreach Building and The Georgia Legal Services Project operated from the small office in the front part of the Music Building.

Many parishioners gave countless hours of their time and talent to some of the ministries that are supported financially by The Outreach Committee, the Williams-Rhodes Screening Committee, and the Thrift House. Red Cross blood drives were held again this year and members of our parish also organized themselves and formed teams for the Samaritan's Purse Operation Christmas Child and the American Cancer Society's Relay for Life. We look forward to another Annual Thanksgiving Dinner, a major project participated in by parishioners of all ages and others from the area who deliver, serve or act as hosts to our guests. Months of planning and preparation are key to the continuing success of the dinner, enjoyed by hundreds each year.

Our extended ministry also included the operation of the Emmanuel Episcopal Day School, and we continued to provide a financial subsidy for this activity in order to provide a high quality, affordable pre-kindergarten education opportunity on a relatively small scale.

In August of this year, Emmanuel welcomed Father Dan Brown to his new position as Chaplain for the Episcopal Center at the University of Georgia. Even though

the responsibility for the Episcopal Center ministry was transferred from Emmanuel to the Diocese of Atlanta, our parish continued to reach out to university students and included them in all of our worship and ministry activities.

The Extended Ministries Commission is also charged with responsibility for providing oversight when needed to The Outreach Committee, the William-Rhodes Screening Committee and the Thrift House. These three groups made gifts of money to charitable organizations in the Athens area and to missions beyond the United States. The money we distributed came from contribution income designated for outreach by the Vestry, the investment income derived from the Williams Trust and the Rhodes Trust, and the profits derived from the sale of clothing and other goods at the Thrift House.

Many opportunities are available for those interested organizing or participating in activities to extend Emmanuel's ministry beyond the parish.



OUTREACH COMMITTEE

The Outreach Committee continues to support the Our Daily Bread Program, which prepares and serves meals to the area hungry. Several outreach grants have been awarded to local organizations to help in their project efforts, among these are: Athens Area Homeless Shelter, The Ark, Athens Tutorial Program, Jubilee Partners, Moore's Ford Memorial, AIDS Coalition of NE Georgia, American Red Cross, Open Heart Center and Mercy Health Center. The Outreach Committee has also funded individual assistance for people in need.

For the fifth year, Thanksgiving Dinner will be served in the Common Room to those who come to us and will be delivered to those who cannot. Lena Watkins will once again cook and organize this dinner. Volunteers from inside and outside the parish will provide assistance in preparation, set up, hosting, and delivery.

The Bloomfield Fund (for "the sick and crippled children of Clarke County") has helped fund the special needs of many children this year.



EMMANUEL THRIFT HOUSE

The Emmanuel Thrift House, located at 450 Prince Avenue, ended its sixth year in this location on September 30, 2003. Volunteers from the Episcopal community have served Athens with a Thrift House for over 50 years.

Approximately 80 volunteers are involved in the Thrift House ministry. Pricing and stocking are done on Monday and Tuesday, and the Thrift House is open for business Wednesday through Saturday. Cathi Shinn has done a wonderful job of finding and scheduling volunteers, but with such a large group, there are always people who find they can no longer volunteer. With this dynamic situation, it is a challenge to make sure

that the shifts are staffed, but it also means that there are always opportunities for someone to volunteer. In addition to Cathi, the Thrift House Board includes Linda Ford, Susan Hodgson, Nancy Jacobson, Janet Griffith, Jane Payne, Jane Bowen, Faye Head, and Betty Carson.

Sales for the year were \$50,009.60 and expenses were \$23,172.06. At the Fall and Spring meetings, Thrift House volunteers voted as to how to disperse the funds. Agencies serving the community, missionaries, and Emmanuel Church projects were among the recipients of Thrift House gifts. In addition to dispersing profits, the Thrift House works with agencies to donate clothing directly to individuals in need. The volunteers of Emmanuel Thrift House continue to gladly give their time because they know that what they do truly touches the lives of so many people.

Thrift House Financial Statement
October 1, 2002 through September 30, 2003

Income – Sales		\$50,009.60
Expenses		
Rent	\$12,000.00	
Cleaning	\$ 1,320.00	
Bell South – telephone	\$ 899.82	
Georgia Power – electricity	\$ 2,085.14	
Georgia Natural Gas	\$ 645.01	
Potter’s House – TH share of water & sewer	\$ 146.24	
Supplies	\$ 956.50	
Advertising – Banner-Herald and Flagpole	\$ 1,211.04	
Miscellaneous	\$ 181.20	
Blount Mechanical 1 yr service contract	\$ 225.00	
Georgia sales tax	\$ 3,386.82	
Athens-Clarke County business license	\$ 50.00	
Fire extinguisher service	\$ 65.29	
Total Expenses		<u>\$23,172.06</u>
Profit – Twelve Months (October 1, 2002 through September 30, 2003)		\$26,837.54
Cash in Checking Account, October 1, 2002		<u>\$14,172.44</u>
Available for Distribution		\$41,009.98
Less Distributions of October 2002 & April 2003 General Meetings		
The Ark	\$2,000.00	
Athens Area Emergency Food Bank	\$2,000.00	
Athens Area Homeless Shelter	\$1,000.00	
ACCA – Home delivered meals	\$1,500.00	
The Rev. Pere Bruno – Bethlehem Ministry	\$3,100.00	
Rt. Rev. Samson O. Babalola	\$3,100.00	
Athens Clarke Literacy Council	\$ 350.00	
Mercy Health Center	\$ 500.00	
PAWS of Athens	\$ 600.00	

Athens Little Playhouse	\$1,000.00	
Athens Community Council of Aging	\$1,500.00	
Athens Nurses Clinic	\$2,000.00	
Athens Tutorial	\$1,000.00	
Project Safe	\$2,300.00	
YMCA	\$1,000.00	
Oasis Catolica	\$ 500.00	
Emmanuel Church – St. Francis Guild	\$1,500.00	
Bobby Simmons	\$1,800.00	
Total Distributions		<u>\$25,750.00</u>
Cash in Checking Account on September 30, 2003		\$15,259.98
Cash in Savings – Unrestricted		\$ 1,235.43



WILLIAMS-RHODES SCREENING COMMITTEE

The W-R Screening Committee includes:

<u>Name</u>	<u>Representing</u>	<u>Term</u>
Duncan Krause (Chair)	Vestry	2004
Chuck Galis	Parish	2005
Cathi Shinn	Parish	2003
Claire Baxter	Parish	2005
Gloria Sams	Parish	2003
Suzanne Bennett	Thrift House	2003
Gillian Ball	Parish	2006
Bill Hicks	Outreach	2006

During the period from October 1, 2002-September 30, 2003, 31 applications were approved to award grants totaling \$110,770 to the following recipients:

ACC Family Connection Partnership	Action, Inc.
AIDS Coalition of NE GA	American Red Cross
Athens Area Child Abuse Prevention Council	Athens Area Emergency Food Bank
Athens Area Homeless Shelter	Athens Community Council on Aging
Athens Little Playhouse	Athens YWCO
Bethlehem Ministries- Haitian schools	Christwalk Ministries
Community Connection	Emmanuel J2A - pilgrimage
Food Bank of NE GA	Girl Scouts of NE GA
Lighthouse World Outreach Center	Mark Smith - Theology student
Mikell Conference Center	NE GA Homeless Coalition
Open Hearts Center	Recording for the Blind and Dyslexic
Rural Outreach Program	Sarah Fisher - Seminarian
Stonehenge Youth Association	The Healing Place
The Work of Our Hands	YMCA
UGA Public Service and Outreach Program	

In addition, \$8,256.48 was directed to the Rector's discretionary fund and \$41,282.38 towards Emmanuel's building and maintenance.



CHAPLAIN'S REPORT FROM THE EPISCOPAL CENTER

Even with the changes in leadership, The Episcopal Center at the University of Georgia continues to thrive and grow. There is much involved in the life of the Episcopal Center. Ministry at the center looks like this:

Weekly Eucharist

We celebrate Holy Eucharist at 5 PM on Wednesdays when school is in session, and at 7 PM during the summers. We have added a service Evensong at 7:30 PM Sunday's.

During Fall 2003, we have averaged 65, and have seen well over 75 students several times this semester. Our high attendance of the year was August 21, 2003 – our first Eucharist of the Semester. 78 students attended.

Ash Wednesday was our highest attended service of Spring semester and the year at over 100. In the Summer of 2003, we saw 25-35 students attending...up from Summer 2002's 17-30.

Preparation for Weekly Eucharist

Students regularly participate in our worship life. We have a regular rotation of acolytes, lay readers, oblationers and altar guild. They set up for services, do linens, polish brass and furniture, and they do an excellent job at it all. Five or six students provide music for worship. I meet with them periodically to select music.

Weekly Meals

Following our Wednesday service of Holy Eucharist, we serve a meal. We provide the meal without cost for students. We served for 40 or more most of the year. Students regularly help prepare and clean up meals.

Christian Ed

Students participate in Christian Education (in spite of the fact that we don't call it that).

*Confirmation classes...*a confirmation retreat will be held prior to Bishop Alexander's visit on January of 2004.

Pastoral Care of Students

Students spend lots of time at the center. Lots of pastoral care time is spent just by hanging out and talking with students in the center. One of the ways I get to know students and take time to be with them is by regularly taking them to lunch. Over the last two years I heard several confessions, and I met often with students with specific pastoral needs.

Vocational Discernment

One of my responsibilities includes supporting students in the Discerning Young Vocations Experience (DYVE) - the process for discerning a vocation to priesthood for college students in this diocese. During this 2003-2004 school year, we have 4 students participating in this program from the UGA chaplaincy.

Chaplain's on campus involvement

I was regularly involved on campus over the last two years. I spent time at the Tate Center with students several times. I had lunch with students on campus several times, and I have joined and already become an active participant in the Campus Ministry Association.

Chaplain's involvement at Emmanuel

Though not on staff, I have preached and celebrated twice at Emmanuel.

Dann+



The Resources Commission consists of seven Committees; the Architectural, Gifts, and Memorials Committee, the Archives Committee, the Endowment Fund Board of Trustees, the Facilities Committee, the Long Range Planning Committee, the Finance Committee, and the Guild of St. Francis. The Resources Commission exists to organize and coordinate the property and finance issues of Emmanuel and, like other Commissions, is responsible to the Vestry.

The Architectural, Gifts, and Memorials (AGM) Committee accepts offerings of memorial gifts of money and property and makes recommendations to the Vestry as to the disposition of the offerings. AGM also has a principal role in overseeing the character and design of additions and changes to the principal areas of our church.

The Archives Committee has the very weighty responsibility of cataloguing and caring for the historical records of Emmanuel.

The Emmanuel Endowment Fund exists as a separate Trust with Emmanuel as the sole beneficiary. It is managed by the Board of Trustees, a body elected by the Vestry for staggered terms.

The Facilities Committee sees to Emmanuel's physical plant.

The Long Range Planning Committee evaluates and plans for the existing and future property needs of Emmanuel.

The Finance Committee is responsible for keeping Emmanuel's financial records and for budgetary oversight. Each year the Finance Committee develops a proposal for the annual Parish Budget and assists the Vestry in finalizing the new budget.

The Guild of St. Francis is responsible for the beautification and maintenance of our parish grounds through landscape design and plantings.

Jay Shinn, Chair



ARCHITECTURAL, GIFTS, AND MEMORIAL (AGM) COMMITTEE

Report of Activities, October 2002 – October 2003

The AGM committee has a long history of helping keep Emmanuel Church as God's Holy Place. It also provides a tangible way for us to give thanks to God for special people or events in our lives. As we look around Emmanuel, we see reminders everywhere. During the coming year as you recognize God's love and glory in your life, consider giving a gift or memorial. The AGM committee maintains a list of suitable memorials and special needs. If interested, call a member of the committee or talk with the clergy. Your gift, large or small, will be a link in the continuous celebration of God's love at Emmanuel.

Activities of the committee during 2003 are summarized below.

Architecture:

- ❖ Drawings have been prepared to modify steps up to the lectern and add railings for increased safety.
- ❖ Drawings are being prepared for a memorial in the narthex in memory of the Reverend Franklin Ferguson, Rector of Emmanuel from 1974-1988. Gifts given in his memory for this project are in escrow in the General Memorial Account.

Gifts and Memorials:

- ❖ Those who have been remembered with memorial gifts between October 1, 2002 and October 1, 2003 are Norma Crane, Patti Farber, Ted Greer, Mary Trussell Griffeth, Mary Nell Harris, John A. Hunnicutt III, Roberta M. Nordstrom, Jane and Sonny Roberts, Laura Ann Segrest, and Erick Wahlers.
- ❖ Memorial stones in the All Saints Terrace have been added for Dr. Manuel Alexander, H. Randolph Holder, John A. Hunnicutt, III, and Williams-Rhodes-VonderLieth
- ❖ Two pairs of vases have been received for use by the Flower Guild. One pair is given in memory of Laura Ann Segrest; by her family and the second in memory of Mr. and Mrs. O. M. Roberts, by Julie Crane and Susan Dukes.
- ❖ A gift was received in memory of Roberta M. Nordstrom for a desk in the parlor, by Jo Ann and Harry Yates.
- ❖ A birdbath has been placed in the St. Francis Garden in memory of Beth Parker, by Jenny and Buddy Broadnax.
- ❖ A gift of a festival vestments was received in celebration of the 25th wedding anniversary of Robert and Carol Winthrop.

- ❖ A gift for the Day School was received in celebration of the wedding of Susan Galis and Larry White.
- ❖ Gifts in memory of the Mangleburgs and Beth Parker remain in escrow until the proper memorials can be located.
- ❖ Search continues for an ambry to contain the blessed sacraments to be given in memory of Mary Nell Harris, by Dr. Charlotte Leedy.

Other actions:

- ❖ Purchased six antique reproduction chairs as a gift to the parlor committee.
- ❖ Printed note cards featuring the memorial bronze sculpture, Madonna and Child by William Thompson, placed on the Terrace. A package of 10 cards and envelopes can be obtained from the church office for \$15. Proceeds go to the General Memorials Fund.
- ❖ Memorial records before 1978 have been photocopied on archival paper and the original entries have been stored in the vault.
- ❖ Records of past memorial gifts between 1978 and 2000 are being collected for the church archives.
- ❖ Information concerning AGM responsibilities and operating procedures is being collected.
- ❖ A revised and updated list of suitable memorials has been prepared and submitted to the vestry. The list is also printed below. Parishioners interested in giving a memorial are encouraged to contact the clergy or a member of the AGM committee.

Respectfully submitted on behalf of the committee members:

Jenny Broadnax, Anna Dyer, Bobby Gibson, Larry McLeod, Ann Scoggins, Allan Stovall, John Waters, Peg Wood, Chair



The Architecture, Gifts, and Memorials (AGM) Committee reviews all gifts, plans, and specifications for the development, improvement, alteration or repair of church properties with a view to maintaining the architectural integrity of the properties and to assure good quality of design, materials, and workmanship in the execution of all such improvements and repairs. Architectural integrity involves any change in existing material, design, color, or location associated with building exteriors, interiors, and grounds. The committee will present its findings along with its recommendations to the vestry. The vestry shall decide whether or not the project shall proceed.

A full description of all tangible gifts (memorial or otherwise) shall be submitted to this Committee for review prior to acceptance by Emmanuel Church. The Committee shall present its findings along with its recommendations to the vestry. The vestry shall decide whether or not the gift shall be accepted.

A cash gift (memorial or otherwise) intended to be expended on a tangible item shall be submitted to this Committee for review prior to acceptance by Emmanuel Church. The Committee shall present its findings along with its recommendations to the

vestry. The vestry shall decide whether or not the gift shall be accepted (from *Guidelines*, approved by the vestry, November 2001).

Parishioners wishing to discuss a suitable memorial, may contact the clergy, a vestry member, AGM committee members, or the individuals listed below:

1. Vestments (Father Courtney)
2. Ambry for blessed sacraments (Father Courtney)
3. Replace covers on kneelers in sanctuary (Father Courtney/Betsy Turner)
4. All Saints Terrace (Bobby Gibson)
5. Handicapped ramp (Bobby Gibson)
6. Benches in the Sesquicentennial Memorial Terrace (John Waters)
7. Common room furnishing (AGM committee)
8. Restoration of a stained glass window (Allen Stovall, Jay Shinn)
9. Memorial trees (St. Francis Guild)
10. Memorial garden (St. Francis Guild)
11. Water features/ pool for breezeway (AGM committee)
12. Benches for breezeway (AGM committee)
13. Fireproof filing cabinets for archives (about \$1400 each) (Archives committee)
14. Memorial rooms (AGM committee)
15. Decorative iron gates for breezeway (St Francis Guild)
16. Memorial windows (Allen Stovall/AGM committee)

Although there is no restriction on the number of gifts which can be made *in memory of* or *in honor of* an individual, it is the custom at Emmanuel that only one of the gifts may be inscribed.

For further information call Peg Wood, AGM chair (706-543-6281)



THE ARCHIVES COMMITTEE

The Archives Committee both preserves the historical records and valuable memorabilia of Emmanuel Church and manages the storage of current church records for the future. The Committee maintains a collection/retention schedule for archival records, governs the use of materials in the archives and establishes the procedures which will best preserve the materials.

Last year the shelf list for the older material was completed and new material donated by parishioners is being processed as it comes in. As anticipated, the archives is becoming the central repository for records retired by various components of the parish administration, including the Day School. The Archives Committee is working on creating a comprehensive schedule for retiring the current office files and a plan to preserve electronic files.

The most pressing need of the Archives Committee is for more space. At present we can barely walk inside our room and the problem is getting worse as new materials arrive for the Archives. Indeed, the volume of material is growing so rapidly that more space for us is crucial, especially a space that includes work tables. The fact that our current space shares walls with two restrooms is also problematic; if the room floods, literally hundreds of irreplaceable documents may be destroyed. The members of the committee hope that the space requirements of the Emmanuel Archives will be taken into consideration as long-range planning for the Emmanuel campus moves forward.



EMMANUEL PARISH ENDOWMENT FUND
As of September 30, 2003

Emmanuel Parish Endowment Fund, Inc. was granted a charter in the Superior Court of Clarke County, Georgia on April 21, 1944. The Endowment Fund grew from contributions from parishioners and reached the total of \$25,000 in 1948. About 1965 the Vestry directed that various small funds and bequests be transferred to the Endowment Fund and administered by the Board of Trustees as Special Funds within the Endowment Fund. In 1980 the Endowment Fund as Trustee received distribution in trust from the estates of Mrs. Elizabeth VonderLieth Williams and Mrs. Mildred VonderLieth Rhodes. These trusts provide that the income from the trusts be used for the general purpose of the Endowment Fund, that is, distributed to Emmanuel Church and spent as directed by the Vestry. By the provisions of the Trusts, and by law, none of the principal of the Endowment Fund, the Williams Trust, the Rhodes Trust or the Special Funds (except the Joelson Fund) can ever be spent. All of the Income, and only the income, is available for distribution to the Church to be spent at the direction of the Vestry.

The charter provides that the affairs of Emmanuel Parish Endowment Fund, Inc., be conducted by a Board of Trustees composed of six members of Emmanuel Church, at least half of whom are or have been members of the Vestry, and the Rector, who is ex-officio Trustee. Trustees are appointed by the Vestry for four year terms. Trustees currently serving for the year 2003 are: James A. Bowers, Jr., John F. Coplin, Robert E. Gibson, B. Amrey Harden, Gene Weeks, and Norman J. Wood.

The Trustees of Emmanuel Parish Endowment Fund, Inc., make the investment decisions for the funds. They are advised by a portfolio manager from SunTrust Bank and by the Atlanta money management firm of A. Montag and Associates. SunTrust Bank also performs the duties of agent and treasurer. In that capacity, the Bank holds all securities and funds and provides a detailed accounting to the Trustees quarterly. The firm of Rice and Giles, CPA, performs an annual review and prepares the annual Internal Revenue information return.

- At the present time the Endowment Fund is administered as four (4) funds:
1. The General Fund is composed of the original contributions, additional contributions, and the growth of the investment of those funds.
 2. The Williams Trust is the trust fund established under the will of Mrs. Williams

3. The Rhodes Trust is the trust established under the will of Mrs. Rhodes.
4. The Special Funds, composed of miscellaneous trust funds given and bequeathed to the Church over the years.

The investments of the Endowment Funds are composed of savings accounts, certificates of deposit, government bonds, government agency bonds, corporate bonds, common stocks, preferred stocks, and in special situations, real estate. The value of the investments changes daily as the stock and bond markets change.

Emmanuel Parish Endowment Fund is managed with the objective of providing the maximum amount of income to the Church, consistent with safety of capital and preservation of purchasing power by growth of principal. The normal asset allocation is 70% equities, 25% fixed income, and 5% cash. The asset allocation can vary from the normal, dependent on opportunities available to the Trustees. The Trustees have regularly scheduled quarterly meetings with the investment advisors. In between scheduled meetings, the Board may have called meetings or conference call meetings.

The charter states that the purposes of Emmanuel Parish Endowment Fund, Incorporated are:

"... religious, educational, and charitable, with the accumulation, maintenance, and management of an endowment fund to be used by the corporation for the benefit, development, and expansion of the work of Emmanuel Church or Parish... "

The balances of the Endowment Fund as of September 30, 2003 are:

General Fund	\$ 753,527	
Rhodes Trust	\$1,241,331	
Williams Trust	\$3,841,223	
Special Funds	\$ <u>956,344</u>	
TOTAL ENDOWMENT FUND		\$6,792,425

The following are distributions to Emmanuel Church for the period October 1, 2002 through September 30, 2003:

General Fund (distributed to Church as budgeted income)		\$ 22,580
Rhodes Trust	\$33,646	
Williams Trust (distributed by vestry upon recommendations of the Williams Rhodes Screening Committee)	<u>\$99,263</u>	\$132,909
Special Funds (see schedule below)		\$ <u>16,041</u>
TOTAL DISTRIBUTIONS		\$171,530

Balances in Special Funds

Altar Guild Fund	
McLerov Fund	\$ 810

Mildred Rhodes for McLeroy	\$2,159	
Rhodes Trust	\$5,400	
Williams Trust	\$5,400	
St. Martha's Chapter	\$2,340	
Ballew Fund	<u>\$5,035</u>	
Total Altar Guild Fund		\$ 21,135
VonderLieth and McLeroy Memorial Rooms		\$ 16,162
Rhodes Education of a Priest		\$ 74,212
Emma Long-Rector's Discretionary Fund		\$ 574
Jenny Smith Fund for the Poor of Athens		\$ 7,555
Leighton M. Ballew Fund		\$246,259
(discretion of vestry , especially outreach and Haitian scholarships)		
Edith W. Joelson Fund		\$128,246
(for needy people wherever located)		
Mildred Lyles Dearing Fund		\$295,223
(discretion of the Vestry)		
James Lester Sexton Music Fund		\$ 11,476
James C. Bloomfield Memorial Fund		\$155,502
TOTAL SPECIAL FUNDS		<u>\$956,344</u>

Note: Not included above is the Sexton Cemetery Fund, administered by Emmanuel Parish Endowment Fund, Inc., under special trust arrangement with the Estate of Mrs. Margaret Branch Sexton. The fund is available for maintenance of Sexton cemetery lots in Savannah, Georgia. Income to this fund accumulates, is added to principal, and spent as needed for maintenance. The balance in the fund to date is \$46,754.



Facilities is the “maintenance engineering” function of the Vestry, and oversees leasing arrangements of our market properties. The white frame building at 540 Prince Ave. had for many years been leased to the Athens Board of Realtors. The Realty folks built themselves a new building, and vacated the building last summer. The Vestry decided to take the property off the market and turn it to internal use. It now houses many group activities, and is being improved to better accommodate Parish needs through donations of time and money. The parking lot has been repaired and improved.

Our Music ministry continues to occupy the bulk of the red brick building fronting on Prince Avenue. The front of the building houses the local offices of the Georgia Legal Services Project, a public service advisory group staffed by volunteer attorneys.

The Outreach Building continues in service to the Potter’s House, The Emmanuel Thrift House, and the Community Connection, a service agency offering coordination and referral of help and assistance services to the community. The

Community Connection spaces have recently been renovated, the Thrift House repainted, and the Potter's House is renewing their lease and their spaces will receive improvement and beautification.

The Cobb House continues to be totally dedicated to substance abuse services under the auspices of the Pope Street Association, a local volunteer group. The trees and shrubs at the side and rear of the Cobb House have recently been trimmed and lighting improved to ease some neighborhood security concerns. Also, general security of the upper Pope Street area has received renewed attention in response to various unwanted commercial activities.

Along with general painting and improvements we have a new air conditioning system (donation) and a new commercial refrigerator plus a refurbished ventilation system in the kitchen; new doors onto the Common Room patio; painting and carpeting in the Day School and Christian Connection (underwritten by the Day School); and a new air conditioning condenser for the Nave. The roof of the Bell Tower has been repaired to solve a leak that showed itself on the Narthex wall.

Our Emmanuel Parlor has been (and is being) renovated and redecorated. That project is scheduled for completion soon.

Perhaps the major items for the year are the repair and refurbishment of the Narthex Window (also called the West Window), and installation of a new smoke and fire alarm system.

Sonitrol of Atlanta installed a new fire and smoke alarm system which electronically monitors the Nave, the offices, the kitchen and Common Room, plus the Day School and the Christian Connection.

The Narthex Window, originally installed around one hundred years ago during the building of the present Nave, was removed and rehabilitated in its first major maintenance. Thanks to Marianne Parr of Classic Lights Art Glass and her team, the magnificent window once again shows its glory. And our thanks go also to Al Wyatt, master carpenter, for his care and expertise during removing and remounting the window.

The Facilities Committee is working to bring to the Vestry a multi-year major maintenance profile for use in budget planning.

Jay Shinn, Chair



LONG RANGE PLANNING COMMITTEE

During 2003, Bob Wood and Lisa Yarn, assisted by the Facilities Committee, continued to gather information pertaining to Emmanuel's properties in order for the Vestry to make informed decisions about existing and proposed structures. With proposals and estimates from master planning consultants Robinson Fisher Associates, and architects Surber Barber Choate and Hertlein, the committee explored alternatives by meeting with David Clarke, Dept. of Transportation and Public Safety; Brad Griffin, Director of Athens-Clarke Planning Department; Bruce Lonnee, Athens-Clarke Senior Planner for Long Range Planning; Athens Clarke Heritage Foundation; Danny Sniff, UGA

VP/architect; Athens-Clarke Commissioners David Lynn and Cardee Kilpatrick; Lee Epting, experienced in moving historic houses; and representatives of the Boulevard Neighborhood Association.

Having gathered information, four open parish meetings were held on October 8, 12, 15, and 19, 2003. Information pertinent to long range planning was disseminated at the first two meetings, and parish input was solicited at the second two meetings. Approximately 25-60 parishioners attended each meeting; some attended more than two of the meetings. Parishioners responded to the request for input with comments and suggestions, including quite a few comprehensive plans that they had formulated to meet our future property needs. Parish input ranged widely among the options of renovation of existing structures and/or new construction. These responses are being posted on the internet at www.Emmanuel-Athens.org. Parishioners expressed the desire to continue open meetings, so that their ideas may be heard as the planning process continues.

Bob Wood
Lisa Yarn



FINANCE COMMITTEE

Emmanuel Church closed out the 2002 fiscal year in January of 2003 in excellent financial shape, with a modest budget surplus for the year of \$25,181. Last February the vestry passed a budget for 2003 with the following highlights:

INCOME

Pledge income	\$ 530,353
Recordable contributions	\$ 55,000
Total pledges and all contributions	\$ 610,119
Rental income (Potters House, Thrift House, 540 Prince Property, GLSP)	\$ 77,809
Receipts from endowments	\$ 207,190
Other income	\$ 23,326
Total all income	\$918,444

EXPENSES

Total salaries, benefits, FICA	\$ 364,859
Contributions beyond the parish (includes Outreach, Diocesan Pledge)	\$ 98,102
Parish programs	\$ 39,110
Operating expenses	\$ 150,440
Rental property expenses	\$ 128,028
Use of endowment funds (balances from endowments remain in escrow)	\$ 146,002
Total budgeted expenses	\$932,242

Income less expenses **(\$13,798)**
(difference to be covered by the accumulated surplus)

In-kind expenses beyond the parish

\$101,016

(Pope Street Association, Emmanuel Episcopal Day School, Georgia Legal Services, Community Connection)

At the end of the 3rd quarter we were lagging slightly in pledge income (less than 1% behind the 7-year average for pledge income at this point in the year), ahead of budget for recordable contributions, and slightly over budget with expenses, primarily due to maintenance costs, including the new smoke and fire detection system. We typically enjoy a strong 4th quarter, which should bring us very close to our budget goals for the year. The many parish programs, outreach ministries, improvements to the buildings and grounds, and other activities at Emmanuel that are supported by your contributions to this budget are highlighted throughout this annual report!

On behalf of the entire Finance Committee I wish to take this opportunity to thank you for your tremendous generosity in time, talent, and treasure.

Duncan Krause, chair



GUILD OF SAINT FRANCIS

Twenty three years ago a small group began the process of improving the grounds of Emmanuel. It was always amazing that all the soil was rich, black in a red clay region. Some devoted parishioners long ago had the soil brought in. Our parish has small gifts everywhere given over a long period of time that make us such a treasure now!

Presently, our labors are mostly cosmetic. Thanks to the generosity of the vestry and our landscape service, we are no longer trying to manage grass, trash, parking lot litter and leaves "Praise God" !

Work days are infrequent and fun. Call the office and join us. We thank all of you for your support at our plant sales and especially the Thrift House and their continuing support.

Peggy Allen

David Kidd



In 1982 Emmanuel Episcopal Day School was founded with two classes. We now have eight classes bustling with pre-school activity. We continue to meet the stringent criteria for accreditation by the National Association for the Education for Young Children and our accreditation is valid through 2006.

Our director, Amy Wraga, has assembled an outstanding, highly qualified and loving staff. With our small student-teacher ratio our teachers are able to truly nurture and stimulate each child.

Through our pizza fundraiser EEDS provides scholarship money for our sister school in Haiti. Funds raised by our PTO helped to complete the new playscape on the upper playground. The children at school and on Sundays have really enjoyed the new equipment.

Thanks to all who contribute to this ministry for God's precious children. We are lucky to have such a wonderful school.

David Meyers
EEDS Commission Chair
Amy Wraga
Director

